



*Chet Epperson
Chief of Police
Rockford Police Department*

DATE: July 12, 2013

TO: Mayor Lawrence J. Morrissey
James R. Ryan, City Administrator
City Council Members

FROM: Chet Epperson, Chief of Police

RE: 2013 Edward Byrne Memorial Justice Assistance Grant (JAG)

The Rockford Police Department, in conjunction with the Winnebago County Sheriff's Department is submitting an application for grant funding through the Department of Justice. I have enclosed the following document for your review. If you have any comments or questions on the proposed budget or program expenditure, please feel free to contact me.

The grant is called the Edward Byrne Memorial Justice Assistance Grant, which the Police Department has received in the past. Funding allows us to support a broad range of activities to prevent and control crime based on our own local needs. This grant is a shared opportunity with Winnebago County.

The Department will be designating these funds to a specific area of need. In our efforts to transform from an organization that was highly reactive, to one that deploys resources strategically and better adapt to our changing environment, the 2013 JAG funds will be directed toward digitally achieving current forms, files and records in order to complement our move from a centralized to a decentralized operation. Digitization of police forms, files and records will allow any officer to access files from various locations even after regular hours. This process will also maintain our Records Retention Accreditation requirement through CALEA which requires the PD to request approval through the State of Illinois to destroy original paper files.

Planned expenditures will be subject to public comment through August 2, 2013. A posting on the City's website will also be made.

Byrne Memorial Justice Assistance Grant – 2013
\$ 196,252

Winnebago County Sheriff's Department

\$78,501 (40%)

The Sheriff's Department's intention for use of the JAG funds is to replace old "single-band" radios with new "dual-band" capable portable radios for law enforcement use. Portable radios will enhance communication abilities throughout the County, Northern Illinois and State Police District 16.

Rockford Police Department

\$117,751 (60%)

Funds are being requested for the PD's Records Integration Program as it moves from centralized to decentralized operations. The RPD's intention for use of the JAG funds is to digitally archive forms, request of the State to destroy original forms and continue to meet CALEA Accreditation requirements on records retention. Digital record-keeping will allow multiple users in multiple locations the option to retrieve, then print or email the files verses locating the paper file, copying the file and re-filing the item. By going digital, we will see a time and cost savings. Law Enforcement operations will be enhanced.